



## PHYSICIAN, STAFF

### Characteristics of Work

Under the general direction of an administrative director, the incumbent provides professional medical services and administrative duties in general or specific health activities for hospitals, public or mental health, institutional, rehabilitation, or various health related agencies; performs related duties as assigned.

### Examples of Work

**Examples of work performed in this classification include, but are not limited to, the following:**

Provides professional medical services to patients.

Organizes and conducts general or specialized diagnostic and/or treatment clinics.

Renders consultative services in health matters to public officials, voluntary health agencies, committees, organizations, professional groups and the like.

Works with local official and non-official agencies to justify and obtain financial or other aid to support general or specific health activities.

Plans and conducts various control and treatment programs, which may include specialized areas such as epidemiologic investigations.

Organizes, conducts and supervises special pilot and research projects.

Encourages and emphasizes health education.

Prepares and keeps necessary records and reports as may be indicated.

Promotes and assists in training programs for health personnel.

Appears as a speaker before various groups and organizations in the interest of public, mental, or personal health.

Performs administrative duties as required.

Performs related or similar duties as required or assigned.

### Essential Functions

**Additional essential functions may be identified and included by the hiring agency. The essential functions include, but are not limited to, the following:**

1. Provides medical and consultative services to patients and the general public.

2. Organizes and conducts specific health activities for various groups.
3. Performs administrative duties as required.

### **Minimum Qualifications**

These minimum qualifications have been agreed upon by Subject Matter Experts (SMEs) in this job class and are based upon a job analysis and the essential functions. However, if a candidate believes he/she is qualified for the job although he/she does not have the minimum qualifications set forth below, he/she may request special consideration through substitution of related education and experience, demonstrating the ability to perform the essential functions of the position. Any request to substitute related education or experience for minimum qualifications must be addressed to the State Personnel Board in writing, identifying the related education and experience which demonstrates the candidate's ability to perform all essential functions of the position.

**Physical Requirements:** These physical requirements are not exhaustive, and additional job related physical requirements may be added to these by individual agencies on an as needed basis. Corrective devices may be used to meet physical requirements. These are typical requirements; however, reasonable accommodations may be possible.

**Moderate Work:** May frequently exert force equivalent to lifting up to approximately 25 pounds and/or occasionally exert force equivalent to lifting up to approximately 50 pounds.

**Vision:** Requires the ability to perceive the nature of objects by the eye.

**Near Acuity:** Clarity of vision at 20 inches or less.

**Midrange:** Clarity of vision at distances of more than 20 inches and less than 20 feet.

**Distance:** Clarity of vision at 20 feet or more.

**Peripheral:** Ability to observe an area up or down, left or right, while eyes are fixed on a given point.

**Depth Perception:** Three dimensional vision. Ability to judge distance and space relationships so as to see objects where and as they are actually.

**Accommodation:** Ability to adjust focus.

**Speaking/Hearing:** Ability to give and receive information through speaking and listening skills.

**Taste/Smell:** Ability to use the sense of smell to recognize and distinguish odors. Ability to use the sense of taste to recognize and distinguish flavors.

**Motor Coordination:** While performing the duties of this job, the incumbent is regularly required to sit; use hands to finger, handle or feel objects, tools or controls; and reach with hands and arms. The incumbent is frequently required to stand; and walk. The incumbent is occasionally required to climb or balance; and stoop, kneel, crouch, or bend.

### **Experience/Educational Requirements:**

#### **Education:**

Graduation from a school of medicine;

**AND**

**Certification, Licensure, and/or Registration:**

Licensed to practice medicine in the State of Mississippi.

**Required Documentation:**

Applicant must attach a copy of his/her permanent license to practice medicine in the State of Mississippi

**Interview Requirements**

Any candidate who is called to an agency for an interview must notify the interviewing agency in writing of any reasonable accommodation needed prior to the date of the interview.